

Table 1: Elements of CICA and 8(a) Justifications Required by the FAR

Elements of a CICA justification	Elements of an 8(a) justification
Identification of the agency and the contracting activity, and specific identification of the document as a "Justification for other than full and open competition."	
Nature and/or description of the action being approved.	A description of the needs of the agency concerned for the matters covered by the contract.
A description of the supplies or services required to meet the agency's needs, including the estimated value.	
An identification of the statutory authority permitting other than full and open competition.	A specification of the statutory provision providing the exception from the requirement to use competitive procedures in entering into the contract.
A demonstration that the proposed contractor's unique qualifications or the nature of the acquisition requires use of the authority cited.	
Description of efforts made to ensure that offers are solicited from as many potential sources as is practicable, including whether a notice was or will be publicized and, if not, which exception applies.	
A determination by the contracting officer that the anticipated cost to the Government will be fair and reasonable.	A determination that the anticipated cost of the contract will be fair and reasonable.
A description of the market research conducted and the results or a statement of the reason market research was not conducted.	
Any other facts supporting the use of other than full and open competition, such as an explanation of why technical data packages, engineering descriptions, or statements of work suitable for full and open competition have not been developed or are not available.	Such other matters as the head of the agency concerned shall specify for purposes of this section.
A listing of the sources, if any, that expressed, in writing, an interest in the acquisition.	
A statement of the actions, if any, the agency may take to remove or overcome any barriers to competition before any subsequent acquisition for the supplies or services required.	
Contracting officer certification that the justification is accurate and complete to the best of the contracting officer's knowledge and belief.	
	A determination that the use of a sole-source contract is in the best interest of the agency concerned.